



# TOWNSHIP OF HANOVER

## 2020 BUDGET

# HANOVER TOWNSHIP BUDGET 2020

Carry Over Funds to Balance	\$318,736.00
2019 December Invoices	\$60,000.00

## R E V E N U E (General Fund)

TAXES #1		2020
0130110	Current Real Estate Tax	\$3,188,000.00
0130140	Delinquent Real Estate Tax	\$125,000.00
0131002	Delinquent Per Capita Tax	\$500.00
0131010	Realty Transfer Tax	\$150,000.00
0131020	Earned Income Tax	\$1,150,000.00
0131030	Mercantile-Business Priv Tax	\$850,000.00
0131040	Local Service Tax	\$455,000.00
0131070	Mechanical Device Tax	\$6,500.00
	<b>TOTAL TAXES</b>	<b>\$5,925,000.00</b>
ADMINISTRATIVE PERMITS/FEES #2		2020
0132126	Gas and Water	\$1,000.00
0132132	Junkyard Licenses	\$200.00
0132134	Billboards	\$1,500.00
0132135	Car Lot	\$800.00
0132138	Vendor Permits	\$350.00
0132180	Cable Franchise Fee	\$106,000.00
0132280	Pave Cuts	\$5,000.00
0138715	BC/BS Employee Co-Payments	\$21,966.00
0138716	Workers Comp Reimbursement <small>(one time revenue)</small>	\$100,000.00
0136253	Fire Inspections	\$20,000.00
0136254	Acceptance Fee NorthPoint Loomis Chamber <small>(one time revenue)</small>	\$50,000.00
	<b>TOTAL ADMINISTRATIVE PERMITS/FEES</b>	<b>\$306,816.00</b>
POLICE SERVICES #3		2020
0133110	Miscellaneous Police Revenue <small>(fingerprints, DUI testing, vehicle sale, SRO, etc.)</small>	\$54,000.00
0133111	District Justice (Magistrate Fines)	\$41,000.00

0133112	State Police	\$5,000.00
0133113	Luzerne County Probation	\$8,000.00
0133114	Parking Fines	\$1,000.00
0133115	Charges for Accident Reports	\$7,000.00
0133116	Miscellaneous Donations (K-9, Golf Tournament, Outside Donations)	\$20,000.00
0133117	Reimbursable OT (AG BuckleUP, DUI, Task Force)	\$30,000.00
0133554	School Crossing Guards	\$46,750.00
0135555	Warrior Run Police Services	\$42,000.00
	<b>TOTAL POLICE SERVICES REVENUE</b>	<b>\$254,750.00</b>
	<b>INTEREST INCOME #4</b>	2020
0134100	Interest Income	\$30,000.00
0134105	Insurance Claim Income Damage Vehicles/Poles, etc.	\$6,000.00
	<b>TOTAL INTEREST INCOME</b>	<b>\$36,000.00</b>
	<b>RENTS AND ROYALTIES #5</b>	2020
0134220	Rental of Buildings	\$11,000.00
0134246	Royalties	\$40,000.00
0134247	Towing Services	\$32,615.00
0138008	Fire District Monthly Loan Payment	\$28,221.00
	<b>TOTAL RENTS AND ROYALTIES</b>	<b>\$111,836.00</b>
	<b>STATE SHARED #6</b>	2020
0135501	Public Utility Realty Tax	\$6,000.00
0135508	Liquor License Fee	\$6,000.00
0135509	D.E.P. 904 Recycling Grant	\$30,000.00
0135510	NP Circulation Road Admn (one time revenue)	\$30,000.00
0135515	Firemen's Relief Fee	\$50,000.00
0135518	State Pension Aid	\$275,000.00
0135519	P.I.L.O.T. & WWSA Donation	\$19,000.00
	<b>TOTAL STATE REVENUE</b>	<b>\$416,000.00</b>

	<b>TAX ANTICIPATION- ESCROW CONSORTIUM #7</b>	2020
0138005	Tax Anticipation Note	\$900,000.00
0138006	Benacon Escrow Account	\$1,380,000.00
	<b>TOTAL TAX ANTICIPATION- ESCROW CONSORTIUM</b>	<b>\$2,280,000.00</b>
	<b>GENERAL GOVERNMENT #8</b>	2020
0136130	Subdivision Fee/Land Development	\$3,000.00
0136154	Sale of Ordinance	\$100.00
0138001	Cobra	\$11,895.00
0138004	Auction Proceeds/Vehicle Sales	\$3,000.00
0138012	Carry Over Funds (2019 Bills)	\$60,000.00
	<b>TOTAL GENERAL GOVERNMENT</b>	<b>\$77,995.00</b>
	<b>CODE ENFORCEMENT #9</b>	2020
0132120	Health Licenses	\$6,000.00
0132162	Contractor Licenses	\$31,000.00
0136135	Zoning Permits	\$4,000.00
0136240	Plan Review Fees (municipality)	\$6,000.00
0136240	Plan Review Fees (special projects)	\$40,000.00
0136241	Building Permits	\$100,000.00
0136242	Electric Permits	\$13,000.00
0136243	Plumbing Permits	\$6,000.00
0136244	Septic Tank Permits	\$100.00
0136245	Use and Occupancy	\$11,000.00
0136246	Sign Permits	\$600.00
0136247	Contractor Test Fees	\$3,000.00
0136248	Special Project Fees	\$125,000.00
0136249	Special Projects Reimb Position	\$10,400.00
0136251	Heating Permits	\$8,000.00
0136258	UCC Surcharge	\$2,000.00
	<b>TOTAL CODE ENFORCEMENT</b>	<b>\$366,100.00</b>

<b>SEWAGE SANITATION #10</b>		2020
0130144	Sewer Compliance Officer *wage&benefits	\$98,227.00
0130145	Sewer Operating Expense Reimbursement (Admn, labor, overtime)	\$150,550.00
0136411	Sewage Tap Fee	\$200.00
0136413	Sugar Notch Fee	\$600.00
0136414	Warrior Run Fee	\$3,030.00
	<b>TOTAL SEWAGE SANITATION</b>	<b>\$252,607.00</b>
<b>MISCELLANEOUS #11</b>		2020
0138000	Miscellaneous Revenue/MMO Reserve	\$25,000.00
	<b>TOTAL MISCELLANEOUS</b>	<b>\$25,000.00</b>

2020
<b>\$10,052,104.00</b>

**EXPENSE (General Fund)**

	<b>GENERAL GOVERNMENT ADMINISTRATION #1</b>	<b>2020</b>
1400113	Commissioners	\$22,750.00
1400124	Township Manager	\$80,000.00
1400141	Township Secretary	\$6,460.00
1400142	Clerk Secretaries, Bookkeepers	\$140,800.00
1400143	Budget Director Salary	\$16,810.00
1400144	Sanitary Sewer Compliance Officer	\$63,000.00
1400146	Budget Assistant Salary	\$11,203.00
1400220	General Office Supplies/Expenses	\$11,000.00
1400221	Computer	\$2,000.00
1400222	Dues (PSATC, L3P)	\$2,575.00
1400340	Advertising, Printing, Web Page	\$15,400.00
1400374	Office Repairs	\$100.00
1400700	Copy Machine, Document Scan & Postage	\$8,000.00
1402331	Auditor	\$32,000.00
1402332	Grant Auditing	\$3,000.00
1403113	Compensation Real Estate Tax Collector	\$11,000.00
1403114	Treasurer	\$9,093.00
1404130	Solicitor	\$13,875.00
1404316	Payroll Services	\$20,000.00
1408130	Engineer - General Engineering	\$20,000.00
1408131	Legal (Twp. Solicitor)	\$60,000.00
1408132	Legal Civil Service Commission	\$1,000.00

1408133	Legal - Special Counsel, Labor/Litigation	\$5,000.00
1408134	Health Care, Vision, Dental, Life Insurance	\$351,560.00
1408135	Longevity (Clerical)	\$13,990.00
	<b>TOTAL GENERAL ADMINISTRATION</b>	<b>\$920,616.00</b>
	<b>COMMUNICATION SERVICES #2</b>	2020
1400321	Telephone Equipment Service	\$7,000.00
1400322	Radio Equipment	\$1,000.00
	<b>TOTAL COMMUNICATION SERVICES</b>	<b>\$8,000.00</b>
	<b>TAX COLLECTION #3</b>	2020
1403112	Court Ordered Tax Refund	\$5,000.00
1403115	Municipal Tax Refund	\$1,000.00
1403210	Materials/Equipment	\$1,000.00
1403240	Print Tax Bill	\$7,161.00
1403353	Tax Collectors Bond	\$550.00
	<b>TOTAL TAX COLLECTION FEE</b>	<b>\$14,711.00</b>
	<b>MUNICIPAL BUILDING #4</b>	2020
1400371	Maintenance of Grounds	\$3,000.00
1409100	Cleaning Services	\$12,000.00
1409220	Supplies	\$2,500.00
1409360	Fuel, Light, Water (Municipal Bldg. Garage)	\$38,000.00
1409450	Maintenance Contracts	\$10,000.00
	<b>TOTAL MUNICIPAL BUILDING</b>	<b>\$65,500.00</b>
	<b>POLICE PROTECTION #5</b>	2020
1410120	Police Officers - (2 Detectives, 4 Sgts., 11 Officers)	\$1,118,000.00
1410121	Part-Time Police Clerk	\$21,776.00
1410133	School Crossing Guard	\$93,500.00
1410134	Health Care, Vision, Dental, Life Insurance	\$548,400.00
1410135	Disability Insurance	\$3,460.00

1410154	Court Wages	\$40,000.00
1410158	Sickleave Buy Back	\$20,000.00
1410164	Overtime, Paid for Position	\$100,000.00
1410165	AG, DUI, BuckleUP, Taskforce Reimbursable OT	\$30,000.00
1410170	Police Chief	\$82,805.00
1410172	Longevity	\$93,850.00
1410182	Paid Holiday	\$40,155.00
1410187	Supplies	\$16,000.00
1410220	Gas/Oil	\$17,000.00
1410231	Clothing Uniform	\$7,000.00
1410238	Bullet Proof Vest	\$8,800.00
1410239	Copier, Police Records Management System	\$10,000.00
1410243	K-9 Expense	\$4,500.00
1410300	Actuary	\$200.00
1410317	Arbitration	\$1,000.00
1410325	Radio Cost	\$1,000.00
1410350	Police Liability Insurance	\$15,000.00
1410375	Vehicle Tires	\$8,000.00
1410376	Vehicle Maintenance	\$8,000.00
1410379	Police Vehicle Payments 2019 2of3	\$17,315.00
1410380	Police Vehicle Payments 2020 1of3	\$17,500.00
1410420	Training Classes, Travel, and Seminars	\$4,000.00
1410422	Hospital Fee Investigative Test	\$2,000.00
1410880	Supplies - Donation Proceeds	\$20,000.00



	<b>TOTAL POLICE PROTECTION</b>	<b>\$2,349,261.00</b>
	<b>FIRE PROTECTION #6</b>	2020
1411122	Fire Chief Salary	\$57,500.00
1411123	Deputy Fire Chief	\$3,670.00
1411124	Fire Captain	\$500.00
1411125	1st Assistant Fire Chief	\$1,675.00
1411126	2nd Assistant Fire Chief	\$1,675.00
1411127	Health Care, Vision, Dental, Life Insurance	\$136,520.00
1411128	Longevity	\$10,830.00
1411140	Salary Fire Truck Drivers	\$209,460.00
1411141	Overtime	\$2,000.00
1411142	Fire Inspection Fee	\$10,000.00
1411143	Fire Training	\$1,000.00
1411144	Part Time Drivers	\$46,000.00
1411201	Uniform Allowances	\$1,300.00
1411260	Supplies	\$1,800.00
1411338	Gas and Oil	\$12,000.00
1411363	Hydrant Rent	\$65,000.00
1411374	Vehicle Maint. Repair	\$30,000.00
1411376	Firehouse Maintenance Contracts	\$6,500.00
1411500	Yearly Commitment - Vol.FireDistrict	\$15,000.00
1411501	Fireman Relief Payment (pass through)	\$50,000.00
1411502	Newtown Lease	\$6,000.00
1411504	Warrior Run Lease	\$4,800.00

1411600	Telephone and Computer Access	\$2,000.00
1411601	Utilities	\$25,000.00
1411703	Fire HQ Monthly Loan Payment (2of39)	\$98,784.00
	<b>TOTAL FIRE PROTECTION</b>	<b>\$799,014.00</b>
	<b>CODE ENFORCEMENT #7:</b>	2020
1413122	Building/Code Enforcement	\$47,000.00
1413123	Housing and Maintenance	\$18,740.00
1413124	Health Officer	\$14,447.00
1413125	Fuel	\$700.00
1413126	Special Projects Reimb Position	\$10,400.00
1413141	Electrical Inspector	\$16,815.00
1413142	Zoning Officer	\$12,000.00
1413143	Health Care, Vision, Dental, Life Insurance	\$87,520.00
1413144	Code Clerk	\$46,650.00
1413145	Longevity	\$6,070.00
1413195	Plan Review Fees (municipality)	\$3,000.00
1413196	Plan Review Fees (special projects)	\$20,000.00
1413200	General Expense & Supplies	\$4,000.00
1413210	Dept. of Community Economic Development (DCED)	\$2,500.00
1413300	Contractor Test	\$2,300.00
1413314	Standing Commissioner	\$500.00
1421000	Materials (Health Officer)	\$200.00
1421500	Animal Population Control	\$7,500.00
	<b>TOTAL CODE ENFORCEMENT</b>	<b>\$300,342.00</b>

	<b>PLANNING AND ZONING #8</b>	2020
1414130	Zoning Solicitor/Research & Opinion	\$4,000.00
1414200	General Expense	\$400.00
1414511	Planning Solicitor/Research & Opinion	\$3,000.00
1414512	Zoning Board	\$5,700.00
1414513	Planning Commission	\$1,300.00
	<b>TOTAL PLANNING AND ZONING</b>	<b>\$14,400.00</b>
	<b>CIVIL DEFENSE #9</b>	2020
1415200	Emergency Management	\$500.00
	<b>TOTAL CIVIL DEFENSE</b>	<b>\$500.00</b>
	<b>PUBLIC WORKS DEPARTMENT #12</b>	2020
1427365	Landfill Fee (yr 3 of 5)	\$302,000.00
1427342	Recycling Fee	\$30,000.00
1430122	Road Supervisor	\$65,190.00
1430140	Foreman(6) Laborers (9)	\$703,280.00
1430141	Part-time Laborers (Temporary) - 4	\$69,890.00
1430142	Seasonal Laborers	\$25,000.00
1430143	Longevity	\$50,595.00
1430183	Overtime	\$50,000.00
1430231	Gas/Oil	\$41,800.00
1430245	Asphalt Purchases/Road Restoration	\$30,000.00
1430260	Salt Purchase	\$42,000.00
1433000	Road Signs and Stop Signs	\$5,000.00
1438000	Materials, Supplies	\$30,000.00
1438001	Vehicle Repair	\$45,000.00
1438002	Tires	\$12,000.00

1438005	Health Care, Vision, Dental, Life Insurance	\$443,840.00
	<b>TOTAL PUBLIC WORKS</b>	<b>\$1,945,595.00</b>
	<b>RECREATION #13</b>	2020
1451247	Materials, Supplies, and Maintenance	\$800.00
1452140	Playground Expense	\$90.00
1452260	Playground Equipment	\$1,000.00
1452366	Water Bill - Playgrounds	\$300.00
1452372	Youth Contribution - Hanover Area Rec Fields	\$7,520.00
	<b>TOTAL RECREATION</b>	<b>\$9,710.00</b>
	<b>DEBT SERVICES #14</b>	2020
1472600	Tax Anticipation Note	\$909,000.00
	<b>TOTAL DEBT SERVICES</b>	<b>\$909,000.00</b>
	<b>MISCELLANEOUS #15</b>	2020
1410360	Signal Power	\$3,800.00
1410371	Signal Repair	\$10,000.00
1480000	Miscellaneous	\$25,000.00
1480012	Carry Over Bills From 2019	\$60,000.00
	<b>TOTAL MISCELLANEOUS</b>	<b>\$98,800.00</b>
	<b>INSURANCES #16</b>	2020
1486351	General Liability	\$50,000.00
1486352	Property, Inland Marine, Equipment, Crime	\$17,451.00
1486353	Bonding Secretary/Treasurer	\$2,500.00
1486354	Workers' Compensation	\$200,000.00
1486355	Public Officials Liability	\$20,000.00
1486356	Auto Insurance	\$45,000.00
	<b>TOTAL INSURANCES</b>	<b>\$334,951.00</b>
	<b>EMPLOYEE BENEFITS #17</b>	2020
1487157	Healthcare Reserve Benacon	\$1,350,000.00

1487160	2020 MMO AFSCME	\$293,000.00
1487161	Social Security/Medicare	\$165,000.00
1487162	Unemployment UCOMP	\$19,000.00
1487163	Retiree Health, Dental, Vision, Life Insurance	\$47,440.00
1487164	Perfect Attendance, Health Care Opt Out, SL BuyBack	\$78,000.00
1487165	2020 MMO Police	\$699,000.00
1487166	Retiree - Health Care Opt Out Payment	\$5,000.00
1487167	Midstate Occupational (Employee Drug Testing)	\$4,000.00
	<b>TOTAL EMPLOYEE BENEFITS</b>	<b>\$2,660,440.00</b>

2020
<b>\$10,430,840.00</b>

## 2020 SEWER FEE ACCOUNT BUDGET

Carry Over Funds		\$634,000.00
		2020
<b>REVENUE</b>		
0132900	Reserve for Sewer Repair	\$634,000.00
0132901	Fee Collection 2020	\$350,000.00
0132902	PLIGIT Collection Account	\$140,596.00
0132904	WVSA - Line Repair Reimbursement	\$25,000.00
0132905	WB Twp Emergency repair to Solomon Creek Interceptor Fund	\$94,724.00
<b>TOTAL REVENUE</b>		<b>\$1,244,320.00</b>
		2020
<b>EXPENSE</b>		
1429371	Sewer Infrastructure	\$577,569.00
1429372	Sanitary Sewer Compliance Officer	\$98,227.00
1429380	WVSA Outside Billing 7% of Revenue	\$30,000.00
1429390	Note Payment (payoff - 2027) <i>Penvest</i>	\$70,000.00
1429410	Warrior Run Fee	\$750.00
1429420	Maintenance & Repair Resolution	\$150,550.00
1429430	Engineer - spec/design/bid line repair	\$75,000.00
1429440	Flow Meter Reporting	\$10,000.00
1429450	Equipment (camera, vac machine, manhole welder/cutter)	\$50,000.00
1429460	Fuel	\$5,000.00
1429462	50% Multi-Modal Match (Loomis Bridge)	\$82,500.00
1429463	WB Twp Emergency repair to Solomon Creek Interceptor Fund	\$94,724.00
<b>TOTAL EXPENSE</b>		<b>\$1,244,320.00</b>

2020 LIQUID FUELS

Carry Over	\$220,000.00
Est. 2020 Allocation	\$345,000.00
2020 Total	<u>\$565,000.00</u>

**2020 CAPITAL FUNDS**

Carry Over (as of Dec 2019)	\$1,000,000.00
2020 Total	\$1,000,000.00



2020 STORM WATER FUND	
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2019 Fund Balance	\$14,000.00
Estimated Fund Balance	\$90,000.00
2020 Total	<b>\$104,000.00</b>